

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
Chorley Business and Technology Centre, Reception Block,  
East Terrace, Euxton, Chorley. PR7 6TE.  
Telephone: 01257 264854  
Mobile: 07715 637345  
Email: [clerk@claytonlewoodsparishcouncil.org.uk](mailto:clerk@claytonlewoodsparishcouncil.org.uk)  
[www.claytonlewoodsparishcouncil.org.uk](http://www.claytonlewoodsparishcouncil.org.uk)



14<sup>th</sup> May 2018

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 21<sup>st</sup> May 2018 at 7.30pm at **Chorley Business Centre, Euxton.**

Please note that you are invited to attend the interviews for the Parish Councillor Vacancies at 6.30pm which will be followed by the Annual General Meeting at 7.00pm.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint, light-colored signature line.

Mrs Tracy Morris  
Clerk to the Council

## Agenda

1. **To receive and accept apologies.**
2. **Declaration of Interest.**
3. **Public Participation (None Indicated)**
4. **To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16<sup>th</sup> April 2018 and 30<sup>th</sup> April 2018 (copies attached).**
5. **Matters Arising**
6. **Update on Two Parish Councillor Vacancies (East and North Ward)**  
To ratify the co-options

- 7. Update regarding Election Leaflet distributed during the Chorley Borough Elections**
- 8. Motion to Exclude Press and Public**
- 9. Back Lane Woods**  
 Proposal to take legal action regarding garden encroachment, dumping of garden waste and erection of garages and greenhouses and fences (£1,000 for Legal Retainer)
- 10. Motion to Exclude Press and Public**
- 11. Proposals Regarding the Sale of St Johns Club**  
 Proposal to approach Chorley Council to investigate forming a strategic partnership to purchase and develop the site  
 To approve a surveyor's valuation fee of £1,000  
 Proposal to apply to Chorley Council for Community Asset Status
- 12. Summer Fair Update**  
 Nominated Volunteers Required for Rota
- 13. Proposals for the Official Opening of Great Greens Lane Play Area**  
 Date of Event to be Finalised  
 Approval of new signage at a cost of £249.31  
 Proposal to have Free Ice cream at cost £300.00
- 14. Update on Footpaths at Whittle Spinney**  
 Proposals regarding Chorley Council Owned Land and Unadopted Land
- 15. Pay Award 2018/19 Clerk and Project Officer**  
 To approve the annual NJC pay award 2018/19 at an increased cost of £433.43 pa and £174.27 pa
- 16. Accounts for Payment.**  
*Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.  
 Late Accounts List (To be tabled at Meeting)*

<u>Paym't Method/ Chq No.</u>	<u>May 2018 Accounts: -</u>	<u>£</u>
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution (April 2018)	418.68
B/T	Employee (2) Salary	632.32
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	78.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	27.30
D/D	Chorley Council. Annual Bin Fee for CLW Bowling Green	120.00

B/T	Chorley Business Centre. Monthly Rental	390.00
B/T	BT Office Phone and Broadband	173.36
B/T	High Viz Jackets for Clayton in Bloom	68.99
B/T	2 x 6 foot Tommies to Commemorate WW1	1,552.30
B/T	Janitorial Supplies. 10 x Bin Hoops (Litter Picking)	88.00
B/T	Reissue to Councillor G Ormston (cheque 0058 £97.24 Cancelled) Plus £7.68. Equipment/Plants Clayton in Bloom	104.92
B/T	Wyevale Garden Centre. Barrier Baskets Clayton in Bloom	56.50
B/T	Avant Gardens. Plants for Clayton in Bloom	43.88
B/T	Poppy Signs Limited 2 x A2 signs for Great Greens Lane Play Area	241.31
5018	HMRC Tax and NI Contributions April 2018	537.42
5019	BHA Trees Ltd. Back Lane Woods Resistograph Work/Report	414.00
5020	John Harrison Sports Ltd. Clayton Cup Medals	20.30
5021	Envirocare Monthly Fee for Grass Cutting of Parish Sites	700.01
<b>Total Expenditure without late Accounts</b>		<b>£7,753.37</b>

### 17. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

Application no: 18/00359/TPO

Proposal: Works to protected trees: Chorley BC TPO 13 (Clayton-le-Woods) 1984 Three sycamore trees (*Acer pseudoplatanus*) located within rear garden: T1 - reduce to a nature pole at around 3.5metres, T2 and T3 - remove.

Location: 46 Watkin Road Clayton-le-Woods Chorley PR6 7PX

Application no: 18/00420/FULMAJ

Proposal: Section 73 application to vary conditions 3, 4, 14, 16, 19, 20, 25 and 26 attached to planning approval 17/00464/FULMAJ to allow the approved development to be implemented in phases in accordance with a phasing plan and programme.

Location: Pines Hotel Preston Road Clayton-le-Woods Chorley PR6 7ED

Application no: 18/00423/FUL

Proposal: Change of use from parkland to domestic garden (retrospective)

Location: Cam Lane Cottage Cam Lane Clayton-le-Woods Chorley PR6 7EP

Application no: 18/00398/FUL

Proposal: Temporary mobile sales unit, new site access road and associated car parking.

Location: Land Opposite Hampton Grove Wigan Road Clayton-le-Woods

Application no: 18/00444/FULHH

Proposal: Erection of 2 storey side extension with rear first floor Juliette balcony and attached single garage (following partial demolition of existing detached double garage)

Location: 84 Spring Meadow Clayton-Le-Woods Leyland PR25 5LX

Application no: 18/00399/ADV

Proposal: Application for advertisement consent for externally illuminated 'V' stack sign and flag poles.

Location: Land Opposite Hampton Grove Wigan Road Clayton-Le-Woods

## **18. Dates for Next Meetings**

### **Dates for next 6 months 3<sup>rd</sup> Monday of the month**

Monday 18<sup>th</sup> June 2018

Monday 16<sup>th</sup> July 2018

### **No Meeting in August**

Monday 17<sup>th</sup> September 2018

Monday 15<sup>th</sup> October 2018

Monday 19<sup>th</sup> November 2018

### **No meeting in December**

The next full parish council meeting has been agreed to be held on Monday 18<sup>th</sup> June 2018 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.